

The ReEnergise Step-by-Step Risk-Reduction Process

We advise all schools to follow a step-by-step approach to any low-carbon energy investments. The emphasis is on risk-reduction and avoiding wasting money on dead-ends or expensive mistakes. Clients only commit to the next step in the process when the preceding step has shown that it will be worthwhile. The net effect of this process is that there is no requirement for a major capital commitment until there is confidence that the installation(s) and business case will work as intended.

The ReEnergise Risk-Reduction Steps

1 Initial Assessment:

- Identify broad potential for worthwhile projects.

2 Strategy, Scoping & Cost/benefit Analysis:

- Measure carbon footprint & draft net-zero strategy if in scope at this stage.
- Determine scope, design concepts, business case and potential delivery programme for a range of options: i.e. the estate decarbonisation plan (EDP).
- Advise on financing options.
- Advise on immediate next steps.

3 Technical Confirmation/Project Definition (downstream work for projects arising from Step 2):

- Resolve specific technical issues for a given project; confirm design concepts and technical specifications to appropriate level for procurement strategy; develop project programme; provide technical support to planning applications; support project financing bids if applicable.
- Liaise with other agencies and potential stakeholders who will have a bearing on project execution, e.g. the grid Distribution Network Operator (DNO).

4 Project Tendering:

- Draw up requirement specification in sufficient detail for tender exercise.
- Draw up draft installer contract(s) to be included in tender pack.
- Organise tender exercise & assess bids.
- Confirm project financing arrangements with finance providers, where applicable.
- Support the planning application process, when required.
- Organise & negotiate installer contracts through to point of sign-off.

5 Project Delivery: this step is the major capital commitment within the project cycle.

- All installer contracts signed.
- Manage programme; witness commissioning.
- Support school in drawing down finance, where applicable.

Post installation QA:

- Warranties and liabilities will be between the school and the contractors but subject to confirmation that the school wants it, we can remain engaged to provide a degree of performance monitoring, as an additional layer of assurance to the school.

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